



DARTS ALBERTA POLICY

INDIVIDUAL LEVEL II OFFICIATING CERTIFICATION GRANT FUNDING

POLICY NUMBER: 004

Policy Originally Established: 2004-05-15

Policy Revised on: 2010-09-12

POLICY OBJECTIVES

The primary objective of this policy is to provide assistance with the cost of traveling to attend an NDFC national championship in order to obtain Level II Officiating Certification. It is not the intent to completely fund the cost of travel.

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1. Funding will be considered for members of current Member Dart Leagues of which no other Darts Alberta funding has been provided to attend the National Championship (e.g. team member or coach).
2. A maximum of one application per Member Dart League shall be accepted for consideration per fiscal year.
3. If a Darts Alberta Member League member holds a current NDFC membership card with another NDFC member darts body, they are considered ineligible for any Darts Alberta grant funding.
4. An individual who is not a member of a Darts Alberta Member League may submit application and funding will be considered on a case by case basis.
5. No individual member shall be entitled to receive more than \$500.00 total in grant disbursements in one fiscal year (September 1 to August 31).
6. Although the application shall be submitted and endorsed by the Member Dart League, the application must be signed by all individual applicants.
7. If an individual moves from another province or territory and takes out a new Darts Alberta membership, that individual must physically reside in Alberta for a minimum of six months in order to be eligible for Darts Alberta grant funding.
8. Upon approval of the application, grant agreements and disbursements will be administered individually.
9. Provided grant funding is available at the time of application, funding shall be granted at a maximum rate of 25% of the total budgeted eligible expenses (rounded up to the nearest \$5.00 increment), to a maximum of \$1,000.00 per member league grant application, with a maximum of \$500.00 per individual grant recipient.
10. Although there is no limit to the number of applicants, it is strongly encouraged that no more than two applications per year be submitted from one Member Darts League to provide a reasonable level of funding per applicant.
11. Eligible expenses may include:
 - 11.1. Airfare and/or ground transportation associated with attending the National Championship where the Certification Program is being held;
 - 11.2. Accommodations for the duration of the workshop and fulfillment of the Practical Component.
 - 11.3. Meal allowance based on the current Darts Alberta per diem rate for the duration of the workshop and fulfillment of the Practical Component;

- 11.4. Costs associated with advertising Darts Alberta and ASRPWF funding (i.e. Darts Alberta shirt and/or embroidered logos).
12. Ineligible expenses include:
 - 12.1. Lost wages;
 - 12.2. Accommodations beyond the requirement of the workshop or fulfillment of the Practical Component;
 - 12.3. Any expenses not associated with Certification such as tournament entry fees or Awards Banquet Tickets held in conjunction with the event;
 - 12.4. Any other expenses deemed non-eligible by the Grants Subcommittee.
13. In order to be eligible to apply, the applicant must:
 - 13.1. Be a member of Darts Alberta, in good standing, and physically reside in the province of Alberta at the time of application, and
 - 13.2. Hold certification as a Darts Alberta Level I Officiator; and
 - 13.3. Make application to Darts Alberta a minimum of 30 days prior to the start date of the Level II Certification Workshop; and
 - 13.4. Physically reside in the province of Alberta at the time of the event for which funding is being requested.
14. In addition to the grant funding provided, Darts Alberta may pay the Level II Officiating Workshop fee directly to the National Darts Federation of Canada on behalf of the applicant.
15. No individual grant funding will be disbursed until after an applicant has returned from the event for which they are receiving funding and the applicant has signed the Darts Alberta Grant Agreement.
16. Each applicant will be expected to provide the Darts Alberta Administrator with a copy of his or her Level II Officiating Certificate of Completion.

SAMPLE MAXIMUM APPROVAL

The following examples show when multiple individuals are applying for the same grant from one Member League:

1 Endorsed Grant Application received from and endorsed by a Member League

- Total budget of eligible expenses = \$1,000 x 25% = \$250
- Maximum grant approval = \$250

2 Grant Applications received from and endorsed by a Member League

- Total budget of eligible expenses = \$5,000 x 25% = \$1,250
- Maximum grant = \$1,000 disbursed equally amongst both applicants (\$500 each)

APPLICATION FORM

The application form can be found on the Darts Alberta website at:

http://www.dartsalberta.com/file_download.aspx?id=27134