



# Volunteer Position Profile for Darts Alberta Past President

– Updated September 11, 2010 –

## SUMMARY

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The primary role of the Past President is to ensure the continuity of programs and services by acting in an advisory capacity to the President (CEO) and Board of Directors.

## DUTIES & RESPONSIBILITIES

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The duties and responsibilities of the Past President include but are not limited to:

- ▶ Acting as a consultant and advisor to the President (CEO) and Board of Directors.
- ▶ Participating in Darts Alberta Board of Directors Meetings, as an ex-officio member.
- ▶ Participating in Sub-Committee meetings as requested.
- ▶ Performing such duties as may be assigned by the Board of Directors.

## SKILLS & QUALIFICATIONS

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As the Past President must have served a minimum of one term as the President (CEO), there are no other prerequisite skills and qualification required.

## TERM, PROCESS & TIMELINES

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Term: Two Years (July 1 to June 30)

Process: Assumption

Timelines: Assumes office as an ex-officio Board Member, for a maximum of one term, following the Annual General Meeting at which they vacated the office of President (CEO).

## COMMITTEE PARTICIPATION

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The Past President is a member of:

- ▶ Darts Alberta Board of Directors (non-voting ex-officio)
- ▶ Other Darts Alberta Sub-Committees, as may be requested by the Board of Directors

## REMUNERATION

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The Past President shall receive no direct remuneration for acting in the volunteer capacity of Past President. The Past President shall receive reimbursement for out-of-pocket expenses including but not limited to office supplies, travel, accommodations and meals, in accordance with Darts Alberta Policy at the time the expenses were incurred.

Approved by the Darts Alberta Board of Directors  
September 11, 2010